

SAN BRUNO

Community Foundation

Board of Directors

Frank Hedley, *President* • Emily Roberts, *Vice President* • John P. McGlothlin, *Secretary* • Tim Ross, *Treasurer*
Patricia Bohm • Nancy A. Kraus • Jim Ruane
Leslie Hatamiya, *Executive Director*

AGENDA

SAN BRUNO COMMUNITY FOUNDATION

Regular Meeting of the Board of Directors

November 6, 2019

7:00 p.m.

Meeting Location:

San Bruno Senior Center, 1555 Crystal Springs Road, San Bruno

In compliance with the Americans with Disabilities Act, individuals requiring reasonable accommodations or appropriate alternative formats for notices, agendas, and records for this meeting should notify us 48 hours prior to meeting. Please call the City Clerk's Office at 650-616-7058.

1. Call to Order/Welcome

2. Roll Call

- 3. Public Comment:** Individuals are allowed three minutes, groups in attendance, five minutes. If you are unable to remain at the meeting, contact the President to request that the Board consider your comments earlier. It is the Board's policy to refer matters raised in this forum to staff for research and/or action where appropriate. The Brown Act prohibits the Board from discussing or acting upon any matter not agendaized pursuant to State Law.

4. Approval of Minutes: September 4, 2019, Regular Board Meeting

5. Executive Director's Report

- 6. Consent Calendar:** All items are considered routine or implement an earlier Board action and may be enacted by one motion; there will be no separate discussion unless requested by a Board Member or staff.

- a. Receive and Approve Treasurer's Report (August and September 2019 Financial Statements)
- b. Adopt Resolution Ratifying Creation of Ad Hoc Committee on Gift Acceptance Policy

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7. Conduct of Business

- a. Receive Report from Novogradac & Company LLP Regarding the San Bruno Community Foundation's Audited Financial Statements for the Year Ended June 30, 2019, Adopt Resolution Approving the Audited Financial Statements for the Year Ended June 30, 2019, and Receive Report from Audit Committee
- b. Receive Report from Ad Hoc Committee on Recreation and Aquatics Center Project
- c. Receive Report from Ad Hoc Committee on Crestmoor Scholarship and Adopt Resolution Increasing Fiscal Year 2019-2020 Program Budget for the Crestmoor Neighborhood Memorial Scholarship to \$160,000
- d. Receive Report on Other Programs (Community Grants Fund, Other Strategic Grants)
- e. Receive Report from Ad Hoc Committee on Gift Acceptance Policy and Adopt Resolution Adopting Gift Acceptance Policy
- f. Receive Report from Ad Hoc Committee on Board Development
- g. Elect Officers for 2020

8. Board Member Comments

9. Adjourn